# Southwestern Michigan College
# Board of Trustees Meeting Minutes

Wednesday, November 11, 2026

Room 134, Niles Campus

Pending - to be approved December 9, 2026

## General Business

Members of the Southwestern Michigan College Board of Trustees met on November 11, 2026 for a regularly scheduled meeting.

The meeting was convened at 8:00 a.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Dr. Elaine Foster, Skip Dyes, Tracy Hertsel

Members Absent: Todd Obren, Becky Moore, Beth Cripe

The Pledge of Allegiance was recited.

Minutes of the October 14, 2026, regular convened meeting required no changes and were placed on file.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, to approve the agenda. Motion passed unanimously.

Two individuals were recognized for their service at the College:
Lauren Mackey was recognized for her years of service and trustee Skip Dyes presented her with a 5-year pin.
Nina Welding was recognized for her years of service and trustee Dr. Elaine Foster presented her with a 5-year pin.

## Public Input

No individuals requested public input.

## Other

The Treasurer's Report for the month ending October 31, 2026 was received and placed on file.

Michelle Kite, Chief Financial Officer, presented the Quarterly Financial Report for the quarter ending September 30, 2026. The presentation included a review of the balance sheet, revenue and expense quarterly comparisons.

Dr. Klint Pleasant President's Report began with a brief update within our nursing program of having a full cohort for the spring 2027 semester and a presentation given by the Office of Development and Alumni Relations. Scott Samuels, Executive Director of Development and Alumni Relations, discussed the newly developed structure for this department: Support (Make a Difference Day.), Build (Create spaces for student success.), Honor (Celebrate what matters most.) and Legacy (Create opportunities for generations.).

## Discussion Items

The Board of Trustees discussed meeting dates for the 2027 calendar year.

Trustees reviewed the list of gifts given to the Foundation, with six individual donations for a grand total of $15,150.

## Action Items

Kenley Penner, Partner, and Michael Baker, Principal, Plante & Moran, PLLC presented the results of the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2026. The College was given a "clean, unmodified opinion" signifying the best assurance rating. Mr. Penner thanked Chief Financial Officer Michelle Kite, Controller Stephanie Lyons and staff for their cooperation and assistance with the audit process.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, that the Board of Trustees receive the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2026. Motion passed unanimously.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, to accept the Employee Health Care Cost Sharing Resolution. Motion passed unanimously.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, to accept with gratitude the gift shown in attachment 5C, with one individual donation in the amount of $200. Motion passed unanimously.

## Review of Follow-up Requests

No follow-up requests were made of the administration.

## Adjournment

Tracy Hertsel moved to adjourn at 9:37 a.m. Dr. Elaine Foster seconded. Passed unanimously.

Thomas F. Jerdon, Chairman/Acting Secretary

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